



**Board of Directors Meeting
Virtual Meeting via Microsoft Teams**

September 17, 2020 - 4:30 p.m.

Dial in #: 941-263-1518, Conference ID: 716 885 951#

1. Introductions / Roll Call Chair

2. Approval of August 20, 2020 Minutes Chair

3. Board Chair Report Chair
 - Legislative Update
 - Census
 - COVID – 19 Update

4. CEO Report CEO
 - DCF Funding Reduction
 - COVID-19 Provider Network Update
 - Proposal to BCPS for Psychoeducational Evaluation
 - Carisk Update

5. BBHC Committees' Reports
 - Finance Committee Larry Rein
 - Approval of Financial Statements July 2020
 - Recovery Oriented System of Care Commissioner Lois Wexler
 - Consumer Advisory Council Susan Nyamora

6. Public Comments

7. Adjournment

Next Meeting Date: October 15, 2020



Board of Directors Meeting
Virtual Meeting via Microsoft Teams
August 20, 2020 – 4:30 p.m.
MINUTES

The meeting was called to order by Board Chair, Commissioner Nan Rich at 4:36 p.m.

Board of Directors	Present	Excused	Absent	Board of Directors	Present	Excused	Absent
Ray Berry	X			Commissioner Nan Rich , Board Chair	X		
Katharine Campbell Secretary	X			Mayor Michael Ryan	X		
Kimm Campbell	X			Steve Ronik	X		
Larry Davis	X			Jackie Rosen	X		
Vivian Demille	X			Scott Russell	X		
Senator Gary Farmer			X	Tammy Tucker	X		
Representative Michael Gottlieb	X			Commissioner Lois Wexler	X		
Paul Jaquith	X			Julie Klahr BBHC Attorney	X		
Robin Martin	X			Silvia Quintana BBHC CEO	X		
Neal McGarry Vice-Chair	X						
Susan Nyamora	X						
Rosalind Osgood	X						
Larry Rein Treasurer	X						

BBHC Staff: Nikitress Williams, Danica Mamby, Steve Zuckerman, Kerline Robinson, Elida Segrera, Stefania Pace

Carisk Staff: Jennifer Braham, Shirley Murdock

DCF Staff: Suzette Fleischmann, Margaret DeCambre, Frank Jowdy, Dawn Liberta

Guest(s): Kelly Raben, Michael Collins

1. Introductions/Roll Call

Roll call was taken as noted above. Board Chair, Commissioner Nan Rich, ascertained that there was a quorum.

2. Approval of June 18, 2020 Meeting Minutes

Without corrections to the minutes, a motion was made by Commissioner Lois Wexler and seconded by Ms. Rosalind Osgood. The Board unanimously approved the June 18, 2020 meeting minutes.

3. Board Chair Report

- **Revised Resolution**

The Board of Directors voted on amending the resolution to eliminate the need of a roll call to be taken for items requiring the Board's approval. This is effective as of the next Board meeting. **On a motion made by Mr. Larry Davis and seconded by Commissioner Lois Wexler, the Board unanimously approved amending voting procedures by revising the resolution.**

- **Legislative Update**

Ms. Silvia Quintana and Commissioner Nan Rich reported an issue with a downturn in the forecast for revenue and state sales tax being the largest adjustment for 2021. DCF has provided some funding to offset some future reductions. The County Commission will be meeting on August 25, 2020 to discuss ways to distribute federal Coronavirus Aid Relief and Economic Security (CARES) Act Funds to address needs within Broward County.

- **Census**

Commissioner Nan Rich provided an update regarding the 2020 census. There is a limited amount of time to complete the census since the Trump Administration has rolled back the date for response and data collection from October 31st to September 30th. Currently 59.4% of Broward County residents have completed the census, and the number slowly continues to increase due to various initiatives and door to door canvassing. It is important to have as many residents participate in the census as possible, since an undercount will cost the county hundreds of millions of dollars in federal funding for vital programs, as well as fair representation in Congress over the next 10 years.

- **Opioid Litigation**

Ms. Julie Klahr gave an update regarding the opioid litigation. The state has a cause of action filed against the pharmaceutical companies at the state and federal levels, and with the Attorney General's office. BBHC is in the process of providing more documentation to the council that represents BBHC, and Ms. Klahr predicted a favorable outcome.

- **Conflict Waiver**

Ms. Klahr spoke about the conflict waiver, since her law firm also represents Memorial Hospital, but the work done for them is completely unrelated to BBHC. The waiver would allow Memorial's provider contract to be processed without a conflict. **On a motion made by Mr. Larry Davis and seconded by Ms. Rosalind Osgood, the Board unanimously approved the conflict waiver.**

COVID-19 Update

No update was given.



4. CEO Report

• **Approval of DCF Amendment #43 and #44**

Ms. Quintana explained that amendments 43 and 44 had revisions made to reporting requirements, programs and funding from DCF to BBHC. The Finance Committee made a recommendation to the Board to approve amendments 43 and 44. **On a motion made by Mr. Larry Rein and seconded by Commissioner Lois Wexler, the Board unanimously approved DCF Amendments 43 and 44.**

• **Approval of BBHC Policies**

Ms. Silvia Quintana named the BBHC policies that needed the Board’s approval. The policies were the: Fidelity Review policy, Incidental Funds policy, and the Telecommuting policy. Ms. Klahr recommended to have the policies approved subject to further legal review. **On a motion made by Mr. Paul Jaquith and seconded by Ms. Jackie Rosen, the Board unanimously approved the BBHC policies.**

• **Approval of Provider Funding Allocation**

Ms. Quintana presented the provider funding reallocation to the Board for the purchase of services. The following abstentions were made:

Board Member:	Affiliation(s):
Susan Nyamora	South Florida Wellness Network
Kimm Campbell	Broward Addiction Recovery Center Elderly and Veterans Services Division
Steve Ronik	Henderson Behavioral Health, Inc.
Paul Jaquith	House of Hope, Mental Health America of Southeast Florida, Broward Partnership for the Homeless
Larry Davis	Broward Sherriff’s Office
Tammy Tucker	Memorial Healthcare System United Way of Broward County
Katharine Campbell	Sunserve Silver Impact
Vivian Demille	Chrysalis Health, Banyan Health System
Scott Russell	Broward Sheriff’s Office
Ray Berry	Broward Health



Commissioner Nan Rich	Broward Addiction Recovery Center Broward County Elderly and Veteran Services
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On a motion made by Mr. Larry Rein and seconded by Ms. Katharine Campbell the Board unanimously approved the reallocation of provider funding.

- **DCF Funding Reduction Exercise**

Ms. Silvia Quintana reported that the funding reduction exercise for the 2020-2021 fiscal year is being affected by a 3% and 6 % reduction. Providers submitted their input regarding the impact of a 3% and 6% cut to their funding. DCF also asked for a 2021-2022 reduction exercise. Several residential programs will be affected by a 6% reduction. DCF identified a \$23 million block grant that will be awarded by the federal government in October 2020. This funding allocation can cover the 3% reduction and most of the 6% reduction. For the 2021-2022 funding reductions, it is being proposed that more leverage of Medicaid be used to mitigate funding reductions.

- **COVID-19 Provider Network Update**

Ms. Quintana explained that the Department of Children and Families has been providing PPEs for the provider network. Efforts are being made to obtain testing kits for the whole state, especially for residential programs. Providers continue to facilitate virtual interventions during the pandemic. Residential programs continue to adjust their protocols as more information about COVID-19 is updated. CDC guidelines are adhered to by requiring staff with positive test results to be in quarantine for 14 days.

- **Pre-Qualification of Harmony**

Ms. Silvia Quintana explained that Harmony is a community mental health center in Broward County that focuses on addressing trauma within the latino community. Harmony has met the criteria to be pre-qualified for the network. Ms. Quintana made a recommendation to the Board to add Harmony to the Provider Network. **On a motion made by Commisioner Lois Wexler and seconded by Mr. Robin Martin, the Board unanimously approved the addition of Harmony to the Provider Network.**

- **CAT Team Procurement**

Ms. Quintana presented the scores of the CAT Team procurement and requested the Board’s approval to move forward with awarding Memorial Healthcare System, (as they were the highest scoring provider), and begin contract negotiations. The following abstention was made:

Board Member	Affiliation(s)
Tammy Tucker	Memorial Healthcare System United Way of Broward County



On a motion made by Mr. Larry Rein and seconded by Commissioner Lois Wexler, the Board unanimously approved awarding Memorial Healthcare System and starting contract negotiations.

- **Carisk Update**

Ms. Jennifer Branham gave an update about uploading data to the new Carisk portal. The IOS portal will no longer support the network. During the last 45 days there has been a push for providers to transfer and upload data using the new portal. September 18th is the deadline to transition to the new portal.

5. Committee Reports

Finance Committee

Chief Financial Officer, Mr. Steve Zuckerman, provided an overview of the May and June 2020 financial statements. Mr. Zuckerman noted that BBHC is over budget for only one item; the telephone expense due to the pandemic. **On a motion made by Mr. Larry Rein and seconded by Mr. Paul Jaquith, the Board unanimously approved the May and June 2020 financial statements.**

Hospital Bridge

Mr. Larry Rein made a recommendation to the Board to accept federal funding from the Broward Health Network for the Memorial Bridge campaign and for child welfare. **On a motion made by Mr. Larry Rein and seconded by Commissioner Lois Wexler, the Board unanimously approved accepting funding from the Broward Health Network.**

Recovery Oriented System of Care

- Committee Chair, Commissioner Lois Wexler, shared the COVID-19 impact report with the Board. Ms. Wexler made a recommendation to place the Post Arrest Diversion Program on hold since the program has struggled to pick up traction since its inception in December 2019. With the program being placed on hold, the State Attorney's Office, the Public Defender, and judges will have to work together to develop a new program.
- Ms. Wexler announced that the Zero Suicide launch will take place September 10, 2020.

Consumer Advisory Council

Committee Chair, Ms. Susan Nyamora, reported issues with wait times from residential treatment programs and is working with staff and provider agencies to address this concern.



Provider Advisory Council

Committee Chair, Mr. Paul Jaquith, expressed concern for clients and staff in need of childcare as the school year begins. Information from the School Board regarding funders who can provide childcare assistance was shared with providers through Provider Communications.

6. Public Comments

No public comments.

7. Adjournment

The meeting adjourned at 6:05 p.m.

Minutes approved by: _____
Katharine Campbell, BBHC Secretary



CEO REPORT

September 17, 2020

1. ITEMS FOR APPROVAL

- A. Approval of Policies

2. CURRENT SIGNIFICANT ISSUES

- A. **Operations** – Due to the COVID-19 pandemic, staff has been working remotely since March 17, 2020. The office is open 3 days per week, with reduced hour schedule. Staff continues to follow a staggered schedule adhering to Health Department and Centers for Disease Control and Prevention guidelines. There are daily meetings with BBHC’s CEO, Directors and Human Resource/Office Manager to discuss operations, provide support, and ensure staff work is facilitated.
- B. **Staff** – BBHC has been conducting weekly staff meetings to keep staff informed of current events related to COVID-19, and other business issues related to BBHC’s operations.
- C. **Effect of COVID-19 on the BBHC Provider Network** - Provider meetings continue to be held weekly to assess providers’ needs. Updates are received from providers and submitted to DCF weekly.
 - a. BBHC has been working with FAME and DCF to acquire PPE for the provider network and BBHC’s staff. DCF has continued to support this effort. The Provider Network is very appreciative. BBHC staff coordinates receipt and distribution of PPE to providers. FAME is sending COVID-19 tests to be distributed to the provider network. The distributions will be determined by BBHC once the entire testing process is defined.
 - b. The Crisis, Detox, Central Receiving Center and Receiving Facilities have reduced their capacity. This has resulted in larger number of individuals needing alternative placement due to their reduced capacity. Furthermore, they have limited options as to places to send individuals after they have been treated.
 - c. Homeless shelters have begun to accept discharges from the hospitals, but the process is always depending on the status of outbreaks at the facilities. Shelters have been closed and re-opened more than once during this pandemic.
 - d. BBHC continues helping with discharging individuals from residential programs by assisting with transitional housing to sober homes or other type of living arrangements, such as HomesUnited.
 - e. Residential programs have revised their admission protocols by requiring a COVID-19 negative test prior to admission, in addition to isolation upon admission. Some providers are not prepared to admit COVID-19 positive clients at this time or walk-ins that have not been tested.
 - f. State Treatment Facilities have again stopped admission due to COVID 19 outbreaks.
 - g. Consumers that are in receiving facilities waiting for admissions to the State Treatment Facilities have to be re-committed if 6 months have passed since their commitment order.

- h. Discharges from jails continue to be difficult due to the COVID-19 restrictions at all residential programs. A protocol/agreement between the jail and BBHC network providers was developed and implemented. However, challenges continue to appear as the pandemic has gotten worse.
- i. BBHC has requested that all network service providers submit an updated emergency plan to include preventing and managing the COVID-19 infection. Additionally, we are requesting they start drafting plans focused on how they will continue providing services, during the COVID-19 pandemic.
- j. Hurricane season started on June 1. BBHC's Disaster Coordinator has outreached to Broward County's Human Services Department Emergency Management Coordinator, to learn more about the plans for shelters for COVID-19 positive individuals that do not need hospitalization. Our providers are very concerned and eager to make arrangements for their persons-served as some may be COVID-19 positive. There has been no resolution to this issue. BBHC has activated their hurricane emergency process twice this season. However, there have been no direct impact to Broward County.

D. ME State Opioid Response Discretionary Grant – Hospital Bridge –There were a series of meetings with Broward Health to oversee the implementation of the Hospital Bridge Program, including the induction of pregnant women with Opioid use disorder with the goal of delivering drug free babies. Broward Health will be working with Memorial Healthcare System to implement their protocol and develop a similar program at Broward Medical Center. The Hospital Bridge program has initiated the outreach process to engage clients in the MAT programs and completing the warm handoff. **Due to COVID-19, program deliverables were delayed.**

3. UPDATES – CARISK RELATED

A. BBHC and Carisk – Ongoing weekly meetings are held to address issues, concerns, and policies.

4. UPDATES – DCF RELATED

A. Bi-Monthly Partnership Meetings - These meetings between DCF and BBHC are designed to facilitate collaboration, to address priority issues, and identify opportunities for improvement. Our next meeting will be on October 19, 2020. FASAMS implementation continues to be an issue.

B. Funding Reduction. The Governor has requested from all agencies/departments to conduct a funding reduction exercise. The Governor has informed DCF that they will be holding back 1.5% of the budget quarterly from the DCF funding allocation. DCF has requested that each Managing Entity (ME) complete a funding reduction exercise for FY 20-21 and FY21-22. Each year, the ME is to plan for a 3% and 6% funding reduction. Funding reduction exercise was submitted to DCF. The State Revenue for the month of July has improved since Florida opened up again. State Revenue prognosis will determine if any funding reductions will take place this Fiscal Year and the level of reduction for FY 21-22.

C. Network Provider Contract. BBHC has executed all FY 20-21 contracts except for the contract with Memorial Health System (Memorial). Attorneys are negotiating language changes requested by Memorial.

5. UPDATES – GRANTS RELATED

A. Administration on Children, Youth and Families (ACYF)

No updates to report. Please see Child Welfare and Behavioral Health Integration Section.

B. One Community Partnership 3 (OCP3)

- a. OCP3 is still in the process of finalizing the agreement with the Broward County School Board.
- b. As of August 31, 2020, OCP3 has enrolled eleven (11) young people in the evaluation. There are two young people who have appointments scheduled to meet with the Peer Evaluator for enrollment into the evaluation, and five (5) young people currently pending engagement into OCP3 services. The first-year service goal is to enroll twenty-five (25) young people in the evaluation by September 29, 2020. However, due to the COVID-19 pandemic, SAMHSA is allowing grantees the leniency to enroll 70% (18 young people) in services without contractual penalties.
- c. A Wraparound training for Broward County Public School staff was held on August 28, 2020.
- d. During the month of August, OCP3 was monitored by Broward County. The report is pending.

C. Criminal Justice Mental Health Substance Abuse Reinvestment Planning Grant

The Year 2 enrollment goal for BYRP is 60 young people. BYRP's goal is to enroll twelve (12) youth by the end of September 30, 2020. To date, seven (7) young people have been enrolled and BYRP remains on track for enrolling five (5) more youth by the end of September 2020. BYRP is also in the process of developing focus groups to obtain input from youth, family members, JPOS and staff members regarding creation of a BYRP Logo and Contest.

D. CSC Trauma Grant

- a. BBHC continues to reimburse the trauma services providers: Kids in Distress, Memorial Healthcare System, Henderson Behavioral Health, Smith Community Mental Health, Banyan Health Systems, and Chrysalis Health, Florida Initiative for Suicide Prevention and South Florida Wellness Network based on their invoices.
- b. BBHC and The Children's Services Council are in the process of finalizing their contract for FY 20/21.

6. UPDATES – OPERATIONS RELATED

A. Care Coordination

- a. BBHC continues working with residential providers to facilitate admissions/discharges throughout the network. There are multiple challenges posed by the COVID-19 pandemic and BBHC is addressing them as they surface.
- b. BBHC has implemented a new tracking mechanism for care coordination vouchers to ensure providers/clients can benefit from this program as much as possible.
- c. All providers have been working to address all the outstanding items from their WITS compliance reports. BBHC now has access to run reports within WITS which will facilitate oversight of the program; however, this access had presented technical difficulties that are not yet resolved.
- d. Since March, BBHC in collaboration with Correct Cares/Wellpath, Broward Sheriff's Office, and providers have successfully been utilizing Video Visitation for Assessments, Case Management and Peer Support, facilitated by BBHC. As an extension of this program, BBHC is implementing a process to facilitate judiciary referral's assessments.
- e. ALF costs continue to increase with some ALF not admitting BBHC's clients. BBHC is working with State Hospital, and high intensity teams to find innovative ways to develop safe alternatives for placing these clients.

B. Utilization Management

- a. BBHC has transitioned the management of utilization management from Carisk. BBHC is still making adjustment with the purpose of standardizing the process. There are several elements that have required adaptations, such as Child Welfare removal diversion beds, judiciary referrals and walk-ins.
- b. BBHC's Utilization Management is working in coordination with the Child Welfare, Adult System of Care, and Carisk to facilitate processes.

C. Care Coordination Teams - Child Welfare (CCT-CW)

- a. Due to the continued efforts to respond to the needs of families in the child welfare system, referrals and enrollments have increased.
 - The Village South has thirty-seven (37) active families and five (5) pending families.
 - Memorial Hospital has thirteen (13) active families, and three (3) pending families
- b. Memorial Healthcare System (Memorial) has hired a their second (2nd) Recovery Peer. The Peer is certified in WRAP and has completed the Memorial orientation process.
- c. ChildNet's liaison and BBHC's Child Welfare Care Coordination Manager continue to meet weekly to address appropriateness of referrals, challenges to engagement, and effective communication between providers and the Department. This will be an on-going effort to best serve the child welfare families.
- d. Both teams will be attending DV/IPV 101 training provided by Women in Distress on Sept 18th, Sept 25th, and October 2nd.

D. Child Welfare Integration Initiatives

- a. The training workgroup and data workgroup are meeting monthly.
- b. The Provider Progress Exchange Form is in the pilot phase of implementation with two network providers. This process is being closely monitored by BBHC in partnership with ChildNet. Changes and adjustments will be made as needed.
- c. In an effort to identify Survivors of Domestic and Intimate Partner Violence (DV/IPV) within the Recovery Peer system for the purposes of cross training and creating Survivor Peers; BBHC has facilitated a training series with WID. Women In Distress will be training both South Florida Wellness Network Recovery Peers, and the CCT for Child Welfare on Sept 18th, Sept 25th, and October 2nd.

E. Post Arrest Diversion (PAD) Program

- a. BBHC has completed a thorough review of the data compiled through this last 7-8 months, and the results were presented to the ROSC Committee. BBHC and Dr. Collins met with staff from the Public Defender & State Attorney's office to discuss potential changes that would speed up the admission process. However, these changes were not enough.
- b. It was determined that further changes need to be made for the program to be successful. The program will continue serving the enrolled clients, but no new clients can be referred or enrolled.

F. Competency Restoration Program

Broward Regional Health Planning Council's Forensic Team has implemented a new curriculum for their Competency Restoration Training (CRT), and the trainers are now utilizing the method. At this time, the order suspending all community-based training remains in effect but staff are having virtual sessions with clients currently held in the jail. BBHC has informed all of our criminal justice partners that the Forensic Team is capable of resuming training on a virtual platform and is even ready to resume in-house training including small groups at their facility.

G. Housing Initiative

- a. A meeting with Oxford House representatives took place on July 8th, they continue their search for potential houses in Broward County. Oxford House has made some progress towards extending their availability in South Florida, they opened their first home in Miami Gardens on August 31st. They are still searching in Broward County, but have had difficulty finding a property that meets their needs and that is also cost effective.
- b. An agreement was executed with HomesUnited for both respite care and transitional housing. As of the writing of this report, they have 1 individual in respite care.

H. SSI/SSDI Outreach, Access, and Recovery (SOAR) Statewide Initiative

Year to date, five (5) initial SOAR applications that have been approved, one reconsideration approval and two were adjudicated by a judge, meaning the initial application was denied but when the decision was appealed it was approved by a judge. There has also been one non-SOAR approval so far this fiscal year meaning the individual is not homeless; however, the Case Management assisting the client in acquiring Social Security benefits.

I. Supportive Employment

No new updates

J. Transition to Independence Process (TIP) Model

OCP3 provided technical assistance sessions to four (4) TIP providers in identified areas of need. Key focuses of the TA sessions included engaging young people in virtual services, and moving beyond COVID “check-ins” to focus on the young person’s Futures Plan goals.

7. UPDATES – QUALITY RELATED

A. Complaints and Grievances

BHC did not receive any complaints during the past month. BBHC is in the process of closing the complaint received in May of 2020 due to the provider submitting the requested documentation. Upon conclusion of this investigation, the Office of the Inspector General will be notified of the outcome.

B. CQI Committee

No new updates.

C. Cultural and Linguistic Competency (CLC) Initiative

BBHC is developing an updated CLC Plan for the new Fiscal Year, to further the implementation of the CLAS Standards within the Provider Network. The CQI Coordinator provided technical assistance to a provider for the implementation of their Cultural and Linguistic Competency (CLC) plan. Efforts will be made to ensure providers are implementing their CLC Plans.

D. Recovery-Oriented System of Care (ROSC) Statewide Initiative

- a. BBHC continues to provide updates during the monthly CQI meetings. The last ROSC call was held on August 21st and occurs the third Friday of every month. During the last call, each ME provided an update regarding ROSC implementation.
- b. DCF is in the process of revising the ROSC Guidance Document, as many providers have reported challenges understanding it.
- c. BBHC also provided DCF with monitoring time frames for MAT providers in order to coordinate monitoring efforts.

E. Contract/Program Monitoring

The new Contract/Program Monitor began working with BBHC on August 24th and participated in her first Monitoring on August 26th and August 27th. Carisk staff has been assisting with training the Contract/Program Monitor regarding monitoring protocol and procedures.

F. Performance Measures

Providers have reported challenges with uploading data to FASAMS, which may have an effect on the performance measures for August. Carisk has been providing technical assistance to the providers having portal issues.

G. Incident Reports

Since 8/12/20, fourteen (14) incident reports have been logged by BBHC:

- Seven (7) of the reports were related to consumer elopements from network facilities. In three of those reports, the consumer returned to the facility. Efforts are being made to locate the other four consumers.
- Three (3) of the reports were related to consumer deaths. Two of those consumers had medical conditions that caused their death and one consumer died following a drug overdose.
- Three (3) reports were listed as 'Other'. One consumer allegedly drank bleach; however, he denied suicidal intent. He was placed on a safety contract and is being monitored by staff at the residential facility in which he resides. One consumer accidentally set a fire at a facility while smoking a cigarette, and one consumer was arrested for human trafficking.
- One report was related to a significant injury to client

H. Consumer Satisfaction Surveys

Due to the COVID-19 pandemic, DCF has decided to waive the Consumer Satisfaction Surveys for the last quarter of FY19-20, as well as the first quarter of FY20-21. BBHC has converted the Consumer Satisfaction Surveys to a Survey Monkey format and will have 5 providers test the surveys to ensure the format is fully operational. The Survey Monkey format will be introduced to all providers starting 10/1/20.

I. CARF Conformance - The 2020 CARF manual has been received and reviewed. BBHC has updated several policies and will ensure that all policies have been updated by 9/30/2020. CQI provided a staff training on Violence Prevention and Threatening Situations for all staff on August 31st, and will continue to ensure each staff member is trained on updated policies and procedures.

8. RISK AND COMPLIANCE UPDATE

No update.

9. COMMUNITY RELATIONS

A. Coordinating Council of Broward (CCB)

- a. BBHC continues to participate monthly. The next meeting will be in October 7, 2020. The CCB continues to provide updates to the community regarding the resources available to providers and families affected by COVID 19.
- b. The Census deadline is September 30, 2020. There is an emphasis on engaging all system to get the community to complete the census.
- c. The CCB is focusing on assisting the schools by creating pods for students of low-income families to provide space in small groups for e-learning, with supervision. ChildNet and BBHC discussed the Governor's hold back of 1.5% of the budget and the 3% and 6% funding reduction exercise.

B. Florida Association for Managing Entities (FAME)

BBHC participates on weekly conference calls. DCF Secretary Poppell has been participating on weekly calls with FAME to assist with needs being identified by MEs and providers due to COVID-19. DCF continues to seek flexibility and payments to providers and supplying the managing entities with PPE. DCF will be providing Test kits to MEs for the provider network. FAME continues to address various concerns statewide, including FASAMS. FAME continues to advocate not to reduce funding for behavioral health services emphasizing the need for behavioral health service needs, specifically during the pandemic

C. Funders Forum

BBHC continues to participate in meetings with the other funders of children's services. The next meeting is in October.

D. Broward Suicide Prevention Coalition

- The Broward Suicide Prevention Coalition is moving along nicely. Our 6 workgroups continue to meet on a monthly basis.
- Zero Suicide: On September 10, 2020, the Coalition hosted a virtual launch event for providers. The event was very successful and there were over 250 attendees. The funders shared reasons and support for Zero Suicide. Provider that have already started the implementation, such as Henderson and Memorial shared their experience and the impact it has had on their agencies.

10. MATTERS FOR NOTING

A. FASAMS

The FASAM implementation date had been moved from July 1, 2020 to November 1, 2020. BBHC's new portal for FASAMS has been available for data entry since August 1. Providers have been using this portal and are working with Carisk in addressing any glitches. Carisk has been assisting providers with technical assistance. The IOS portal that was subcontracted for BBHC's data by Carisk is no longer.

B. Susan B. Anthony Recovery Center (SBA)

The agreement pertaining to the storage of SBA's records is still pending legal finalizing it. **This issue has not been resolved.**

C. Community Action Treatment (CAT) Team

Memorial Healthcare Systems will be the new provider servicing clients on the CAT Team. Memorial has started the process of hiring and training staff for the new team. Current clients on the CAT Team are being evaluated to determine the need for continued service and those who meet the criteria for continued services will be transferred to the new provider by the end of October 2020.

D. Broward County Public School's Proposal

At the request of the Broward County Public School, BBHC submitted a proposal to provide psychoeducational assessments and other behavioral services.

**BBHC
Board of Directors Update
August 2020**



Network Management

- Contract Negotiations started in March 2020 and continued through May 2020.
- 33 of the 35 Contracts for FY 20-21 were completed and sent to the Provider prior to July 1, 2020. 30 of the Contracts were executed prior to July 1, 2020. As of August 31, 2020, 1 is still pending (MHS).
- All Risk Assessments were completed and the Monitoring Schedule was finalized and sent to DCF.
- All 4 quarterly meeting have been schedule and sent to the Providers for FY 20-21. First Quarter Provider Meeting was re-scheduled for September 17, 2020 per Providers request.
- Clinical staff assisted in the 1st CAR monitoring for FY 20-21 and are assisting in the preparation for the 2nd CAR monitoring.

Network Management Statistics FY 20-21

	July-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	20-21 YTD	Comments
Risk Assessments	33	--											33	
Executed Contracts	32	2											34	1 is still pending (MHS) as of 8/31/2020. 1 Provider has 2 contracts.
Amendments	--	--											--	

Technical Assistance and Training YTD FY 20-21

Topic	Number of Trainings	Providers Represented
LOCUS/CALOCUS	1	15

* One LOCUS/CALOCUS Multi-Agency Session was conducted on August 19, 2020 via go-to-meeting.

Financial Management / Invoice Processing

- Carisk continues to process Subcontractors invoices in a timely manner (completed within 5 business days).
- For FY 20-21, the DVI will be waived for the first 3 months of the FY for the general OCAs due to DCF's COVID-19 Network Service Provider Reimbursement. Providers, for general OCAs, are able to bill 1/12 for sustainability payments if they have 70% data verification.

BBHC
Board of Directors Update
August 2020



Providers who use the sustainability payments will have to provide supportive documentation after the 1st quarter. For July, only 4 Providers used the sustainability payments.

- Carisk continues sending weekly Bed Census and Daily Submission Status Reports to Crisis and Acute Care Services Providers.
- Carisk updated the Invoice to include new DCF OCAs.
- Carisk continues to work with the Providers needing additional training and technical assistance.

FY 20-21 Financial Management Statistics		July-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	20-21 YTD
# TANF Approval		223	**											223
Number of invoices submitted	(A)	94	**											94
Timely submission of invoices	(B)	92	**											92
	(B) / (A)	98%	**											98%
Accuracy of Invoices submitted timely	(C)	89	**											89
	(C) / (B)	97%	**											97%
Accuracy of invoices reconciled with services data	(D)	89	**											89
	(D) / (B)	97%	**											97%

** Currently under review.

Data Management and Reporting

- Carisk is working closely with providers, addressing any issue reported, providing training and monthly Data Work Group Meeting. Carisk is providing one-on-one trainings to Providers to assist them all to the Carisk Apps Portal.
- An update to the XML Conversion Tool was released and shared with Providers in July to include how to produce the source resource records identifiers for clients.
- IOS (Medios Old Portal) has experience data transferring problems at the end of July. IOS no longer wants to support the DCF line of business and has given notice that as of the end of September 2020 we will need to fully migrate to the Carisk Apps Portal.
- Carisk continues to support BBHC in all data related issues and submits on a monthly basis the required data sets to DCF.

BBHC
Board of Directors Update
August 2020



Data Management Statistics	July-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	20-21 YTD
%Timely Submission by Providers	99%	**											99% Average
# Records Submitted Timely	48,376	**											48,376 Average
SAMHIS/FASAMS Upload Percentage	99%	**											99.00% Average
# of new persons in WL	0	**											0 Total
# of Exceptions (**)	1007	**											1,007 Average

** Currently under review.