



## **FINANCE COMMITTEE MEETING**

**Virtual Meeting**

**Join Microsoft Teams Meeting**

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Conference ID: 890 869 467#

**January 21, 2021 - 3:30 PM**

### **AGENDA**

- Introductions / Roll Call

#### **NEW BUSINESS**

1. Approval of November 19, 2020 Meeting Minutes
2. Approval of Financial Statements for October and November 2020
3. Approval of 990 for filing
4. CARES Act Funding and Amendment 48
5. Extension of Provider Network contracts for an additional year
6. Procurement of the Forensic Team including Competency Restoration Training (CRT) and Jail Diversion Program
7. Providers' Utilization of Funds
8. Other Business
9. Public Comments
10. Adjournment

**Next meeting scheduled to take place on  
February 18, 2021**



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## Finance Committee Meeting MINUTES

Virtual Meeting via Microsoft Teams  
November 19, 2020 – 3:30 PM

### ATTENDANCE

**Committee Members:** Mr. Larry Rein, Mr. Paul Jaquith, Dr. Tammy Tucker, Ms. Vivian Demille, Dr. Steven Ronik

**BBHC Staff:** Ms. Silvia Quintana, Ms. Stefania Pace, Mr. Steve Zuckerman, Ms. Danica Mamby, Ms. Kerline Robinson, Ms. Elida Segrera

**BBHC Attorney:** Ms. Julie Klahr

**DCF Staff:** Mr. Frank Jowdy

**Guest:** Roby Thomas

**Call to Order:** Mr. Larry Rein called the meeting to order at 3:31 p.m.

**Introductions/Roll Call:** Attendance was taken via Microsoft Teams and a quorum was established.

### NEW BUSINESS

- Approval of October 15, 2020 Meeting Minutes**  
**Without any corrections or additions, a motion was made by Mr. Paul Jaquith and seconded by Ms. Vivian Demille to approve the October 15, 2020, Finance Committee meeting minutes.**
- Approval of Financial Statements for September 2020**  
Consulting Chief Financial Officer, Mr. Steve Zuckerman presented the September 2020 Financial Statements. Mr. Zuckerman reported that the fixed assets has a net book value of zero. BBHC is below budget on most expense items. **On a motion made by Ms. Vivian Demille and seconded by Mr. Paul Jaquith, the Finance Committee recommended that the September 2020 Financial Statements be submitted to the BBHC Board of Directors for approval.**
- Approval of BBHC's Audit for FY20-21**  
Mr. Roby Thomas (of Thomas & Company, C.P.A., P.A.) presented the BBHC audit for the 2020-2021 fiscal year and concluded that BBHC is a low risk auditee. There has been an increase of \$5 million in revenue over the last couple of years. All current liabilities have been paid off with the current assets. **On a motion made by Mr. Paul Jaquith and seconded by Ms. Vivian Demille, the Finance Committee recommended that the audit for fiscal year 2020-2021 be submitted to the BBHC Board of Directors for approval.**
- Amendment 46 and 47**
  - Ms. Silvia Quintana reported that Amendment 46 will be an adjustment to the number of persons served and it is organized by program name and service type..

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- Ms. Silvia Quintana reported that Amendment 47 will include the addition of \$500,000 in recurring funding, which will be put towards providing a collaborative approach to add Tele-Health to the school system while utilizing providers within the network. The second part of amendment 47 is the allocation of the medication assisted program funding that was pending approval from DCF. **On a motion made by Mr. Paul Jaquith and seconded by Ms. Vivian Demille, the Finance Committee recommended that Amendments 46 and 47 be submitted to the BBHC Board of Directors for approval.**

**5. Prequalification of Tomorrow's Rainbow, Inc**

Ms. Silvia Quintana introduced a potential provider, Tomorrow's Rainbow, that provides Equine Assisted Therapy to assist young adults with processing trauma. They have met prequalification criteria to be considered for the BBHC network. **On a motion made by Mr. Paul Jaquith and seconded by Ms. Vivian Demille, the Finance Committee recommended that Tomorrow's Rainbow be recommended to the BBHC Board of Directors for approval.**

**6. Other Business**

Ms. Silvia Quintana provided an update regarding the 3% reduction to the budget that was proposed by DCF. Ms. Quintana is advocating for the LBC to meet in January 2021, so the state can be granted budget authority from the LBC. The \$23,000,000 Federal block Grant would be able to take care of the 3% reduction.

**7. Public Comments**

No public comments.

**8. Adjournment**

The meeting adjourned at 4:02 p.m.

**BROWARD BEHAVIORAL HEALTH COALITION, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**November 30, 2020**

	<b>NOVEMBER 2020</b>	<b>OCTOBER 2020</b>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalent	\$ 3,710,806	\$ 5,476,468
Grant Contract Receivable, net of Allowance for Doubtful Accounts of \$-0-	\$ 10,085,251	\$ 9,161,461
Prepaid Expenses	<u>\$ 97,776</u>	<u>\$ 109,422</u>
<b>TOTAL CURRENT ASSETS</b>	<b>\$ 13,893,833</b>	<b>\$ 14,747,351</b>
<b>FIXED ASSETS</b>		
Computer Hardware	\$ 26,128	\$ 26,128
Furniture, Fixtures and Equipment	<u>\$ 8,852</u>	<u>\$ 8,852</u>
	<u>\$ 34,980</u>	<u>\$ 34,980</u>
Less: Accumulated Depreciation	<u>\$ 34,980</u>	<u>\$ 34,980</u>
Net Book Value	\$ 0	\$ 0
<b>OTHER ASSETS</b>		
Security Deposits	<u>\$ 7,746</u>	<u>\$ 7,746</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 13,901,580</u></b>	<b><u>\$ 14,755,098</u></b>
<b>LIABILITIES and NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts Payable - Subcontracted Services	\$ 5,179,914	\$ 5,876,181
Accrued Expenses Payable	\$ 195,630	\$ 179,191
Deferred Revenue	<u>\$ 8,499,335</u>	<u>\$ 8,673,026</u>
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$ 13,874,879</b>	<b>\$ 14,728,397</b>
<b>NET ASSETS</b>		
Beginning of Year	\$ 26,701	\$ 26,701
Change in Net Assets	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET ASSETS - END OF PERIOD</b>	<b>\$ 26,701</b>	<b>\$ 26,701</b>
<b>TOTAL LIABILITIES and NET ASSETS</b>	<b><u>\$ 13,901,580</u></b>	<b><u>\$ 14,755,098</u></b>

*BROWARD BEHAVIORAL HEALTH COALITION, INC.*

EXPLANATION OF BUDGET VARIANCES

NOVEMBER 2020

**Revenue**

- Managing Entity Contract – Services – (\$2,406,428) – Below budget for reporting period including Carry Forward Funds from FY 19-20.
- Managing Entity Contract – Operations – (\$461,279) – Below Budget for reporting period including Carry Forward Operational Funds from FY 19-20.
- Other Income – \$51,533 – Above budget for reporting period due to Trauma Services from CSC, and Care Coordination Services from Wellpath.
- OCP3 Grant – \$136,834– Above Budget for reporting period. ended
- Family – CPR Grant – (\$29,207) – Below budget for reporting period.
- BYRC Grant – \$2,838 – below budget for reporting period.

**Expenses**

- Provider Services – See Revenue explanation above
- Salaries – Below budget for reporting period.
- Fringe Benefits – Below budget for reporting period.
- Building Occupancy –Below budget for reporting period
- Professional Services – Below budget for reporting period.
- Travel – Below budget for reporting period.
- Equipment Costs –Above budget for reporting period. Due to purchase of Share Point Software and computers for new employees.
- Subcontracted Provider Services – Breakeven for reporting period.
- Insurance Expense – Below budget for reporting period
- Telephone Expense – Above budget for reporting period.
- Operating Supplies – Below budget for reporting period.
- Other Expenses/Community Events – Above budget for reporting period.

**BROWARD BEHAVIORAL HEALTH COALITION, INC.**  
**Managing Entity for Substance Abuse and Mental Health Services**  
**Income Statement**  
**For the five months ended November 30, 2020**

	November 2020	YTD Actual	YTD Budget	Variance (Unfavorable)	Approved FY 2020-2021 Budget
<b>Revenues:</b>					
DCF Revenue for Services	\$ 5,052,855	\$ 23,362,052	\$ 25,665,672	\$ (2,303,610)	\$ 61,597,613
DCF Carry Forward for Services	\$ 9,355	\$ 136,955	\$ 239,773	\$ (102,818)	\$ 575,455
DCF Revenue for Operations	\$ 190,193	\$ 960,266	\$ 1,230,920	\$ (270,634)	\$ 2,954,208
DCF Carry Forward Revenue for Operations	\$ -	\$ -	\$ 190,645	\$ (190,645)	\$ 457,548
Other Income	\$ 34,749	\$ 159,883	\$ 107,350	\$ 51,533	\$ 257,639
OCP3 Grant	\$ 73,733	\$ 522,521	\$ 385,688	\$ 136,834	\$ 925,650
Family - CPR Grant	\$ 36,879	\$ 220,793	\$ 250,000	\$ (29,207)	\$ 600,000
BYRC Grant	\$ 31,108	\$ 180,495	\$ 183,333	\$ (2,838)	\$ 440,000
<b>Total Revenue</b>	\$ 366,662	\$ 2,042,978	\$ 26,253,380	\$ (2,708,547)	\$ 67,808,113
<b>Expenses from Provider Services</b>	\$ 5,072,190	\$ 18,426,927	\$ 25,905,445	\$ 7,478,618	\$ 62,173,068
<b>Expenses from Operations:</b>					
<b>Total Salary and Wages</b>	\$ 148,004	\$ 752,857	\$ 872,518	\$ 119,661	\$ 2,094,044
<b>Total Fringe Benefits</b>	\$ 29,642	\$ 137,813	\$ 202,218	\$ 64,405	\$ 485,323
<b>Total Building Occupancy</b>	\$ 8,198	\$ 42,030	\$ 47,083	\$ 5,053	\$ 112,998
<b>Total Professional Services</b>	\$ 89,368	\$ 596,816	\$ 725,507	\$ 128,691	\$ 1,741,217
<b>Total Travel</b>	\$ 104	\$ 2,464	\$ 17,695	\$ 15,231	\$ 42,467
<b>Total Equipment Costs</b>	\$ 7,126	\$ 37,043	\$ 29,313	\$ (7,731)	\$ 70,350
<b>Total Subcontracted Services - Caretek</b>	\$ 56,416	\$ 282,083	\$ 282,083	\$ 0	\$ 677,000
<b>Total Insurance</b>	\$ 2,723	\$ 13,609	\$ 15,059	\$ 1,450	\$ 36,166
<b>Total Telephone Expense</b>	\$ 2,460	\$ 11,367	\$ 8,721	\$ (2,646)	\$ 20,931
<b>Total Operating Supplies</b>	\$ 712	\$ 13,309	\$ 15,054	\$ 1,745	\$ 36,129
<b>Total Other Expenses</b>	\$ 21,909	\$ 153,587	\$ 132,675	\$ (20,912)	\$ 318,420
<b>Total Expenditures Before Depreciation</b>	\$ 366,662	\$ 2,042,978	\$ 2,347,935	\$ 304,957	\$ 5,635,045
<b>Total Depreciation</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure After Depreciation</b>	\$ 366,662	\$ 2,042,978	\$ 2,347,935	\$ 304,957	\$ 5,635,045
<b>Adjusted Change in Net Assets</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**BROWARD BEHAVIORAL HEALTH COALITION, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**October 31, 2020**

	<b>OCTOBER 2020</b>	<b>SEPTEMBER 2020</b>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalent	\$ 5,476,468	\$ 5,512,785
Grant Contract Receivable, net of Allowance for Doubtful Accounts of \$-0-	\$ 9,161,461	\$ 9,069,754
Prepaid Expenses	<u>\$ 109,422</u>	<u>\$ 116,600</u>
TOTAL CURRENT ASSETS	\$ 14,747,351	\$ 14,699,138
<b>FIXED ASSETS</b>		
Computer Hardware	\$ 26,128	\$ 26,128
Furniture, Fixtures and Equipment	<u>\$ 8,852</u>	<u>\$ 8,852</u>
	\$ 34,980	\$ 34,980
Less: Accumulated Depreciation	<u>\$ 34,980</u>	<u>\$ 34,980</u>
Net Book Value	\$ 0	\$ 0
<b>OTHER ASSETS</b>		
Security Deposits	<u>\$ 7,746</u>	<u>\$ 7,746</u>
TOTAL ASSETS	<u>\$ 14,755,098</u>	<u>\$ 14,706,884</u>
<b>LIABILITIES and NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts Payable - Subcontracted Services	\$ 5,876,181	\$ 4,151,735
Accrued Expenses Payable	\$ 179,191	\$ 213,858
Deferred Revenue	<u>\$ 8,673,026</u>	<u>\$ 10,314,590</u>
TOTAL CURRENT LIABILITIES	\$ 14,728,397	\$ 14,680,183
<b>NET ASSETS</b>		
Beginning of Year	\$ 26,701	\$ 26,701
Change in Net Assets	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET ASSETS - END OF PERIOD	\$ 26,701	\$ 26,701
TOTAL LIABILITIES and NET ASSETS	<u>\$ 14,755,098</u>	<u>\$ 14,706,884</u>

*BROWARD BEHAVIORAL HEALTH COALITION, INC.*

EXPLANATION OF BUDGET VARIANCES

OCTOBER 2020

**Revenue**

- Managing Entity Contract – Services – (\$2,229,527) – Below budget for reporting period including Carry Forward Funds from FY 19-20.
- Managing Entity Contract – Operations – (\$367,159) – Below Budget for reporting period including Carry Forward Operational Funds from FY 19-20.
- Other Income – \$38,254 – Above budget for reporting period due to Trauma Services from CSC, and Care Coordination Services from Wellpath.
- OCP3 Grant – \$140,238– Above Budget for reporting period. ended
- Family – CPR Grant – (\$16,086) – Below budget for reporting period.
- BYRC Grant – \$2,720 – Above budget for reporting period.

**Expenses**

- Provider Services – See Revenue explanation above
- Salaries – Below budget for reporting period.
- Fringe Benefits – Below budget for reporting period.
- Building Occupancy –Below budget for reporting period
- Professional Services – Below budget for reporting period.
- Travel – Below budget for reporting period.
- Equipment Costs –Above budget for reporting period. Due to purchase of Share Point Software and computers for new employees.
- Subcontracted Provider Services – Breakeven for reporting period.
- Insurance Expense – Below budget for reporting period
- Telephone Expense – Above budget for reporting period.
- Operating Supplies – Above budget for reporting period.
- Other Expenses/Community Events – Above budget for reporting period.



**BROWARD BEHAVIORAL HEALTH COALITION, INC.**  
**Managing Entity for Substance Abuse and Mental Health Services**  
**Income Statement**  
**For the four months ended October 31, 2020**

	October 2020	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Approved FY 2020-2021 Budget
<b>Revenues:</b>					
DCF Revenue for Services	\$ 5,767,890	\$ 18,299,207	\$ 20,532,538	\$ (2,233,331)	\$ 51,597,613
DCF Carry Forward for Services	\$ 25,120	\$ 127,620	\$ 191,818	\$ (64,198)	\$ 575,455
DCF Revenue for Operations	\$ 226,084	\$ 770,093	\$ 984,736	\$ (214,643)	\$ 2,954,208
DCF Carry Forward Revenue for Operations	\$ -	\$ -	\$ 152,516	\$ (152,516)	\$ 457,548
Other Income	\$ 36,987	\$ 124,134	\$ 85,980	\$ 38,254	\$ 257,639
OCP3 Grant	\$ 83,656	\$ 448,788	\$ 308,550	\$ 140,238	\$ 925,650
Family - CPR Grant	\$ 38,405	\$ 163,914	\$ 200,000	\$ (16,086)	\$ 600,000
BYRC Grant	\$ 35,322	\$ 149,387	\$ 146,967	\$ 2,720	\$ 440,000
<b>Total Revenue</b>	\$ 4,214,544	\$ 1,676,316	\$ 22,602,704	\$ (2,502,282)	\$ 67,808,113
<b>Expenses from Provider Services</b>	\$ 4,013,864	\$ 18,426,827	\$ 20,724,356	\$ 2,297,529	\$ 62,173,068
<b>Expenses from Operations:</b>					
<b>Total Salary and Wages</b>	\$ 174,961	\$ 604,853	\$ 698,015	\$ 93,162	\$ 2,094,044
<b>Total Fringe Benefits</b>	\$ 34,662	\$ 108,174	\$ 161,774	\$ 53,600	\$ 485,323
<b>Total Building Occupancy</b>	\$ 8,363	\$ 33,833	\$ 37,666	\$ 3,833	\$ 112,998
<b>Total Professional Services</b>	\$ 97,614	\$ 507,447	\$ 580,406	\$ 72,959	\$ 1,741,217
<b>Total Travel</b>	\$ -	\$ 2,360	\$ 14,156	\$ 11,796	\$ 42,467
<b>Total Equipment Costs</b>	\$ 8,769	\$ 29,917	\$ 23,450	\$ (6,467)	\$ 70,350
<b>Total Subcontracted Services - Care/risk</b>	\$ 56,417	\$ 225,667	\$ 225,667	\$ (0)	\$ 677,000
<b>Total Insurance</b>	\$ 2,724	\$ 10,885	\$ 12,055	\$ 1,170	\$ 36,166
<b>Total Telephone Expense</b>	\$ 2,459	\$ 8,907	\$ 6,977	\$ (1,930)	\$ 20,931
<b>Total Operating Supplies</b>	\$ (413)	\$ 12,595	\$ 12,043	\$ (552)	\$ 36,129
<b>Total Other Expenses</b>	\$ 35,898	\$ 131,678	\$ 106,140	\$ (25,538)	\$ 318,420
<b>Total Expenditures Before Depreciation</b>	\$ 421,454	\$ 1,676,316	\$ 1,878,348	\$ 202,032	\$ 5,635,045
<b>Total Depreciation</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure After Depreciation</b>	\$ 421,454	\$ 1,676,316	\$ 1,878,348	\$ 202,032	\$ 5,635,045
<b>Adjusted Change in Net Assets</b>	\$ -	\$ -	\$ -	\$ -	\$ -

## **Broward Behavioral Health Coalition, Inc. Proposed CARES Act Funding Allocation**

DCF had a meeting to distribute CARES ACT funding to the network based on subject matter experts' input and need. Below is a summary of the expected funds.

1. **Community Action Treatment (CAT) Teams:** Expand CAT  
**\$250,000**
  
2. **Neonatal Abstinence Syndrome (NAS) or Substance Exposed Newborn (SEN):** Establish Care Coordination, housing, employment, and peer-support programs for families with babies with NAS or SEN within each of the Managing Entity (ME) regions.  
**\$300,000**
  
3. **Care Coordination:** Increase the role of care coordination as it relates to adults, children, and parents in the child welfare system with behavioral health needs as well as those patients being discharged from Baker Act facilities, Emergency Rooms or jail discharges for those adults and children who do not qualify for FACT or CAT team services.  
**\$500,000**
  
4. **Wraparound Certification Training:** Funding would provide training to expand CAT like services across the state as well as allow providers to bill Medicaid.  
**\$10,000**
  
5. **211:** Expand 211 coverage to improve access to care and divert families from the child welfare system and Economic Self-Sufficiency dependency.  
**\$83,334** (Funds will for to First Call for Help of Broward, Inc. dba 2-1-1 Broward)